

NOTICE TO BIDDERS

Sealed bids addressed to the Chambers County District Clerk will be received at the office of the District Clerk until 2:30pm, Tuesday February 8, 2012 for the restoration, preservation and digitization of historic district court records;

“DISTRICT CLERK PRESERVATION PROJECT”

Bids shall be sealed separately and marked “DISTRICT CLERK PRESERVATION PROJECT”, and forwarded to District Clerk Patti Henry at the Chambers County Courthouse, mailing address; P.O. Box NN, Anahuac, Texas 77514 and physical (Fed Ex/UPS) address; 404 Washington Avenue, Anahuac, Texas 77514.

The bidder should use unit pricing and supply a certificate of insurance showing Chambers County as an additional insured with a minimum Valuable Papers Insurance of \$1,000,000 (see invitation for bid-insurance). *Payment by the county will be made within 30 days by check upon satisfactory completion of items and submission of invoice.*

Bid instructions can be obtained in the District Clerk’s office, 404 Washington Avenue, Anahuac, Texas 77514, by calling 409-267-2433 asking for Patti Henry or Cheryl Thompson or by downloading a copy from the Chambers County website www.co.chambers.tx.us under Public Notices.

Bids will be opened at 3:00pm on February 8, 2012 in the Chambers County Judge’s Conference Room, 2nd floor, 404 Washington Ave., Anahuac, Texas 77514. No late bids will be considered. The bid award will be considered by the Chambers County Commissioners Court at the February 14, 2012 meeting.