

COMMISSIONERS' COURT MINUTES  
REGULAR MEETING  
December 13, 2016

- 16-12-664 Motion to approve new members, Cathy Duhon and Darla Willcox to the Chambers County Historical Commission and approve updated membership list.
- 16-12-665 Motion to approve the cancellation of Net Data's software maintenance for Hot Checks.
- 16-12-666 Motion to approve Enterprise Products Ch. 381 Proposal and Agreement request.
- 16-12-667 Motion to approve Interlocal Cooperation Agreement with Liberty County to provide inmate housing.
- 16-12-668 Motion to approve the purchase of a tire changer for the Sheriff's Office in the amount of \$6,363.50.
- 16-12-669 Motion to approve Resolution recognizing December 13, 2016 as Tree of Angels Day.

16-12-670 Motion to award bid for the CDBG Round 2.2 project, Salt Water Barrier rebid of additional material to Smart Materials in the amount of \$124,045.00.

16-12-671 Motion to approve Change Order No.1 from Crawley's Shoreline Construction for the Coastal Impact Assistance Program (CIAP) project F12AF01233, Shoreline Stabilization at Levee Road.

16-12-672 Motion to award bid for (2) 40yd. Roll-off Compactor Containers to Bang Box Manufacturing in the amount of \$13,300.00,

16-12-673 Motion to approve repair on portable truck scale at the County landfill not to exceed \$7,774.00.

Agenda item 10.4-Discuss and consider signing a Letter of Authorization with Motorola to purchase radios and equipment in 2017.

**Tabled.**

Agenda item 10.5-Discuss and consider Motorola proposal for 3 year financing for radio and equipment acquisition.

**Tabled.**

Agenda item 15.2-Discuss and consider approving Change Order No.3 from PBK Architects, Inc. for the Sam and Carmena Goss Library Project.

**Tabled.**

Agenda item 3.2-Discuss and consider authorizing Kilgore Park, LLC under the direction of the County Engineer to construct on county property, the section of drainage ditch in the Kilgore Master Drainage Plan B, Alt 4 in Segment 2 et al located within the Kilgore Park, LLC property more commonly known as the D-C ditch.

**Tabled.**

Agenda item 8.1-Discuss and consider renewal of Interlocal Agreements for On Site Sewage Facility (ossf).

**Tabled.**

16-12-674 Motion to approve the fee change for Food Inspections from \$25.00 to \$30.00 for: City of Anahuac; City of Beach City; City of Cove; City of Mont Belvieu, City of Old River-Winfree.

16-12-675 Motion to approve fee change for Nuisance from \$30.00 to \$40.00 also applies to re-inspections as well as regular inspections for City of Beach City; City of Cove; City of Old River-Winfree.

16-11-676 Motion to approve renewal of Floodplain as presented for: City of Anahuac; City of Beach City; City of Cove; City of Old River-Winfree.

Agenda item 10.2-Discuss and consider approving MSC Systems to install new sound system in County Courtroom for the amount of \$18,499.80.

**Tabled.**

16-12-677 Motion to approve contract addendum with HOK Architects for design services in connection with a new Jail and Judicial Center to be located in Chambers County, Texas-downtown site.

16-12-678 Motion to approve renovations at West Chambers County Courthouse annex and approve to spend up to \$33,000 from Auditor's 2016 budget.

- 16-12-679 Motion to approve adding a glass partition to Auditor's office at the courthouse-Anahuac, Texas.
- 16-12-680 Motion to approve JoGayle, Inc. to install a walking bridge over the ditch in Cook Park, Winnie Texas for the amount of \$19,821.00
- 16-12-681 Motion to approve the purchase of a pavement painting/stripping machine in the amount of \$10,921.34.
- 16-12-682 Motion to approve application from Trinity Bay Conservation District for utility construction in county right of way, 700 ft. of 2 inch force main sewer line along the northeast/east side of Airport Road in Anahuac, Texas.
- 16-12-683 Motion to approve application from Trinity Bay conservation District for utility construction in county right of way, 300 ft. of 2 inch force main sewer line along north side of Lane One in Anahuac, Texas.

16-12-684 Motion to accept the Cedar Bayou replat No. 1 for filing in the County Clerk's Map Records, Chambers County, Texas.

16-12-685 Motion to accept the Quitclaim Deed from the State of Texas to Chambers County, Texas for FM 3360, and the rights of way of FM 3360. Amended motion agree to accept the Quitclaim Deed contingent upon receiving a document from the City of Mont Belvieu saying they will accept it and be responsible for the maintenance.

Agenda item 3.11-Discuss and consider the transfer of FM 3360 and the rights of way of FM 3360 to the City of Mont Belvieu.

**Tabled.**

Agenda item 1.2-Receive into record monthly reports.

16-12-686 Motion to approve the minutes of November 8, 2016, Regular Meeting and November 22, 2016, Regular Meeting.

16-12-687 Motion to declare election equipment and supplies as surplus property- County Clerk's Office.

- 16-12-688 Motion to approve tax payment refund pursuant to Section 31.11 of the Texas Property Tax Code in the amounts of \$6,393.91 and \$16,109.30.
- 16-12-689 Motion to approve the Official Bond and Oath of Don R. Langford, Constable, Pct. 2; Cecil R. Oldham, Constable, Pct. 5; Robert L. Hall, County Engineer; Brian C. Hawthorne, Sheriff; Gary Nelson, Commissioner, Pct. 3; Donnie Standley, Constable, Pct. 5 and Ben L. Bean, Jr., Constable, Pct. 4.
- 16-12-690 Motion to approve the resale of 21544 Escamilla; Chambers County et al vs. Unknown Heirs to the Estate of Elba **Webb**, Sr., Deceased.
- 16-12-691 Motion to approve the Claim docket as presented.
- 16-12-692 Motion to approve Travel reimbursements and miscellaneous Expenditures in the amount of \$4,685.32.
- 16-12-693 Motion to accept Budget amendments and transfers as presented.

16-12-694 Motion to accept the Treasurer's report -October 31, 2016.

Agenda item 2.5-Auditor's report-  
**none.**

Agenda item 2.6-Discuss and consider  
Moody's Investors Service Annual  
Comment on Chambers County.

**No Action.**

16-12-695 Motion to accept the 2015 Annual  
Audit-Chambers County Child  
Welfare Board.

16-12-696 Motion to accept the final plat of  
Joseph Cove, Section One for filing in  
the County Clerk's Map Records,  
Chambers County, Texas.

16-12-697 Motion to approve all bids for 2017  
for Diesel, Gasoline, and Aviation  
Fuel.

16-12-698 Motion to approve all bids for 2017  
for Road Construction Materials.

16-12-699 Motion to approve the purchase and  
installation of an asphalt tank and  
foundation for the MC 30 cutback  
asphalt in the amount of \$90,517.00.



- 16-12-700 Motion to approve Change Order No.1 for Daniels Building & Construction in the amount of \$12,320.00 for additional excavation and structural fill required for unacceptable soil conditions at the north parking lot and driveway to the new Health Services Building.
- 16-12-701 Motion to approve updated job descriptions.
- 16-12-702 Motion to approve all payroll changes as presented.
- 16-12-703 Motion to approve 40 hours vacation carryover for Joseph Pena.
- 16-12-704 Motion to approve 40 hours vacation carryover for Kenneth Breakfield.

Agenda item 17.4-Extended medical leave-**none**.

On this the 13th day of December, A. D., 2016, the Commissioners' Court of Chambers County, with the following members present, to-wit:

Larry G. George	Commissioner, Precinct No. 2
Gary Nelson	Commissioner, Precinct No. 3
A. R. "Rusty" Senac	Commissioner, Precinct No. 4
Heather H. Hawthorne	County Clerk

And the following members absent, to-wit:

Jimmy Sylvia	County Judge
Mark Huddleston	Commissioner, Precinct No. 1

met in a REGULAR MEETING at which time the following items were discussed, considered, passed or adopted, to-wit:

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Judge Pro Tem Gary Nelson, according to law, opened Court at 9:35 a.m. into Open Session.

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Bobby Hall, offered prayer and then Judge Pro Tem Gary Nelson led the audience in the Pledge of Allegiance to the American flag and to the Texas flag.  
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Agenda item 1.1-Citizens comments

Eric Carcerano, Assistant District Attorney for Chambers County and county campaign chairman for United Way spoke about programs enrollment for United Way and encouraged donating. Rosalind Rolls with United Way spoke briefly on the programs including the Senior Citizens Project. Jean Forrest, a volunteer with the Senior Citizens Project said they currently serve 67 seniors in Chambers County.

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Judge Pro Tem Gary Nelson started with agenda item 15.1 under Library and Historical.

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16-12-664 Motion made by George and seconded by Senac to approve Cathy Duhon and Darla Willcox as new members to the Chambers County Historical Commission and approve the updated membership list. Sheryl Shaw, chairman of the Chambers County Historical Commission gave a brief update.

Insert.

Passed.

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At this time, Judge Pro Tem Gary Nelson moved to agenda item 10.1 under Communications/Technology.

Tammy Yarter, IT Director introduced Willie Agnew and Ken Doherty with Tyler Technology and they gave an update with Odyssey and have scheduled “go live” date as May 1, 2017. Patti Henry, District Clerk also gave an update on the Tyler Odyssey update.

Insert.

**No Action.**

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16-12-665 Motion made by Senac and seconded by George to approve the cancellation of Net Data’s software maintenance for Hot Checks.

Insert.

Passed.

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Judge Pro Tem Nelson then moved to agenda item 1.9 under Administration.

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16-12-666 Motion made by George and seconded by Senac to approve Enterprise Products Ch. 381 Proposal and Agreement for IBDH Facility & Fractionator 9 (Phase 2) Isobutane Dehydrogenation Unit.

Insert.

Passed.

At this time, Judge Pro Tem Nelson moved to several agenda items under Law Enforcement.

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16-12-667 Motion made by George and seconded by Senac to approve Interlocal Cooperation Agreement with Liberty County to provide inmate housing.

Insert.

Passed.

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16-12-668 Motion made by Senac and seconded by George to approve the purchase of a new tire changer in the amount of \$6,363.50.

Insert.

Passed.

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Sheriff Brian Hawthorne, announced that the Sheriff's Office will be hosting a blood drive in honor of Runt Nelson on December 14, 2016, from 11:00 a.m. to 3:00 p.m.

**No Action.**

Judge Pro Tem Nelson skipped to agenda item 1.4 under Administration.

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16-12-641 Motion made by Senac and seconded by George to approve the Resolution recognizing December 13, 2016, as Tree of Angels Day.

Insert.

Passed.

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At this time, Court recessed at 10:28 a.m. out of Regular Session to attend the Tree of Angels Ceremony. Court reconvened at 11:33 and Judge Pro Tem Gary Nelson started with several agenda items under Economic Development and Tourism.

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16-12-670 Motion made by Senac and seconded by George to award bid for the CDBG Round 2.2 project, Salt Water Barrier Rebid of additional material in the amount of \$124,045.24 to Smart Materials.

Insert.

Passed.

-----  
16-12-671 Motion made by Senac and seconded by George to approve Change Order No.1 from Crawley's Shoreline Construction for the Coastal Impact Assistance Program (CIAP) project F12AF01233, Shoreline Stabilization at Levee Road.

Insert.

Passed.

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At this time, Judge Pro Tem Gary Nelson covered several agenda items under Solid Waste.

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16-12-672 Motion made by George seconded by Senac to award bid for (2) 40yd Roll-off Compactor Containers to Box Gang Manufacturing in the amount of \$13,300.00.

Insert.

Passed.

-----

16-12-673 Motion made by Senac and seconded by George to approve repairs to portable truck scale at the county landfill by Advantage Weigh Technologies not to exceed \$7,774.00

Insert.

Passed.

-----

Judge Pro Tem Nelson moved to several agenda items under Communications/Technology.

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Agenda item 10.4-Discuss and consider signing a Letter of Authorization with Motorola to purchase radios and equipment in 2017.

**Tabled.**

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Agenda item 10.5-Discuss and consider Motorola proposal for 3 year financing for radio and equipment acquisition.

**Tabled.**

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Agenda item 15.2-Discuss and consider approving Change Order No. 3 from PBK Architects, Inc. for the Sam and Carmena Goss Library Project.

**Tabled.**

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Agenda item 15.1-Discuss and consider approving Change Order No. 3 from PBK Architects, Inc. for the Sam and Carmena Goss Library Project.

**Tabled.**

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At this time, court recessed for a lunch break at 12:35 p.m. Court reconvened at 1:31 p.m. and started with agenda item 3.2 under Road & Bridge.

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Agenda item 3.2-Discuss and consider authorizing Kilgore Park, LLC under the direction of the County Engineer to construct on county property, the section of drainage ditch in the Kilgore Master Drainage Plan B, Alt4 in Segment 2 et al located within the Kilgore Park, LLC property more commonly known as the D-C ditch.

**Tabled.**

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Judge Pro Tem Gary Nelson skipped to agenda item 8.1 under Environmental Protection.

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Agenda item 8.1-Discuss and consider On Site Sewage Facility.

**Tabled.**

16-12-674 Motion made by Senac and seconded by George to approve fee change for Food Inspection from \$25.00 to \$30.00 per inspection for the following: City of Anahuac, City of Beach City, City of Cove, City of Mont

Belvieu, City of Old River-Winfree. Amended motion to change fees for all other services from \$13.50 per hour to \$25.00 per hour.

Insert.

Passed.

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16-12-675 Motion made by Senac and seconded by George to approve the Nuisance fee from \$30.00 to \$40.00 for the following: City of Beach City, City of Cove, City of Mont Belvieu, City of Old River-Winfree. This also applies to re-inspections as well as regular inspections.

Insert.

Passed.

-----

16-12-676 Motion made by Senac and seconded by George to approve Renewal of Floodplain as presented for the following: City of Anahuac, City of Beach City, City of Cove, and City of Old River-Winfree.

Insert.

Passed.

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Agenda item 10.2- Discuss and consider approving MSC Systems to install new sound system in County Courtroom for the amount of \$18,499.80.

**Tabled.**

-----  
Judge Pro Tem Nelson moved to several agenda items under Maintenance & Buildings.  
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16-12-677 Motion made by George and seconded by Nelson to approve contract addendum with HOK Architects for design services in connection with a new Jail and Judicial Center to be located in Chambers County, TX- Downtown site, not to exceed \$40,300.00 and the terms of the contract will follow original agreement. Senac voted No. Comments by: George Barrera and Mike Lessley.

Insert.

Passed.

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16-12-678 Motion made by Senac and seconded by George to approve renovations at West Chambers County Courthouse Annex and approve up to \$33,000 from Auditor's 2016 budget.

Insert.

Passed.

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16-12-679 Motion made by George and seconded by Senac to approve adding a glass partition to Auditor's office at the courthouse-Anahuac, TX in the amount of \$6,125.00.

Insert.

Passed.

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Judge Pro Tem Nelson then moved to agenda item 5.1 under Parks and Recreation.

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16-12-680 Motion made by Senac and seconded by George to approve JoGayle, Inc., to install a walking bridge over the ditch in Cook Park, Winnie, Texas, for the amount not to exceed \$19,821.00.

Insert.

Passed.

-----  
The court then skipped to several items under Road and Bridge.  
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16-12-681 Motion made by George and seconded by Senac to approve purchase of a pavement painting/stripping machine in the amount of \$10,921.34.

Insert.

Passed.

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16-12-682 Motion made by George and seconded by Senac to approve the application from Trinity Bay Conservation District for utility construction in county right of way, 700 ft. of 2 inch force main sewer line along the northeast/east side of Airport Road in Anahuac, TX.

Insert.

Passed.

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16-12-683 Motion made by George and seconded by Senac to approve the application from Trinity Bay Conservation District for utility construction in county right of way, 300 ft. of 2 inch force main sewer line along north side of Lane One in Anahuac, TX.

Insert.

Passed.

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16-13-684 Motion made by Senac seconded by George to accept the Cedar Bayou Storage re-plat No.1 for filing in the County Clerk's Map Records, Chambers County, TX.

Insert.

Passed.

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16-12-685 Motion made by Senac and seconded by George to accept the Quitclaim Deed from the State of Texas to Chambers County, Texas for FM 3360, and the rights of way of FM 3360. Amended motion agree to accept the Quitclaim Deed contingent upon receiving a document from the City of Mont Belvieu saying that they will accept it and be responsible for the maintenance of FM 3360.

Insert.

Passed.

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Agenda item 3.11-Discuss and consider the transfer of FM 3360 and the rights of way of FM 3360 to the City of Mont Belvieu.

**Tabled.**

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At this time the court recessed for a short break at 2:10 p.m. and reconvened at 2:15 p.m.

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Agenda item 1.2-Receive into record Monthly reports-Bus report from West Chambers County; Blood Drive from the Sheriff's Office for 12-14-16; Eric Carcerano, United Way; Auditor's Office salaries for 2017; Roy Turner, Harris County Department of Education, School Finance Council-Active Shooter Preparedness; Tony Sims, Public Investment Conference; Seniors Citizens Project Report.

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16-12-686 Motion made by George and seconded by Senac to accept the Minutes of November 8, 2016, Regular Meeting and November 22, 2016, Regular Meeting.

Insert.

Passed.

---

16-12-687 Motion made by Senac and seconded by George to declare election equipment/supplies as surplus property-County Clerk's Office.

Insert.

Passed.

---

16-12-688 Motion made by Senac and seconded by George to approve tax payment refund pursuant to Section 31.11 of the Texas Property Tax Code in the amounts of \$6,393.91 and \$16,109.30

Insert.

Passed.

-----

16-12-689 Motion made by George and seconded by Senac to approve Official Bond and Oath of Don R. Langford, Constable, Pct. 2; Cecil R. Oldham, Constable, Pct. 5; Robert L. Hall, Jr., County Engineer; Brian C. Hawthorne, Sheriff; Gary Nelson, Commissioner, Pct.3; Donnie Standley, Constable, Pct. 5 and Ben L. Bean, Jr., Constable, Pct.4.

Insert.

Passed.

-----

16-12-690 Motion made by Senac and seconded by George to accept the resale offer of 21544 Escamilla ; Chambers County et al vs. Unknown Heirs to the Estate of Elba Webb, Sr., Deceased.

Insert.

Passed.

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At this time Judge Pro Tem Nelson moved to several items under Financial.

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16-12-691 Motion made by Senac and seconded by George to approve the Claim Docket in the amount of \$4,855,527.74.

Insert.  
Passed.

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16-12-692 Motion made by Senac and seconded by George to approve Travel reimbursements and miscellaneous expenditures in the amount of \$4,685.32.

Insert.  
Passed.

-----  
16-12-693 Motion made by George seconded by Senac to approve Budget amendments/transfers as presented.

Insert.  
Passed.

16-12-694 Motion made by Senac seconded by George to accept the  
Treasurer's report in the amount of \$92,179,191.34.

Insert.

Passed.

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Agenda item 2.5-Auditor's report-**none**.  
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Agenda item 2.6-Discuss and consider Moody's Investors  
Service Annual Comment on Chambers County.

**No Action.**

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16-12-695 Motion made by Senac and seconded by George to accept the  
2015 Annual Audit for Chambers County Child Welfare Board.

Insert.

Passed.

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At this time Judge Pro Tem Nelson moved to several items under  
Road and Bridge.  
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16-12-696 Motion made by George seconded by Senac to accept the final plat for Joseph Cove, Section One for filing in the County Clerk's Map Records, Chambers County, Texas.

Insert.

Passed.

-----

16-12-697 Motion made by Senac and seconded by George to accept all bids for 2017 Diesel, Gasoline, and Aviation Fuel.

Insert.

Passed.

-----

16-12-698 Motion made by George and seconded by Senac to accept all bids for 2017 Road Construction Materials.

Insert.

Passed.

-----

16-12-699 Motion made by George and seconded by Senac to approve the purchase and installation of an asphalt tank and foundation for the MC 30 Cutback asphalt for total of \$90,517.00.

Insert.

Passed.

-----

Judge Pro Tem skipped to agenda item 13.1 under Health and Welfare.

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16-12-700 Motion made by George and seconded by Senac to approve Change Order No.1 for Daniels Building and Construction in the amount of \$12,320.00 for additional excavation and structural fill required for unacceptable soil conditions at the north parking lot and driveway to the new Health Services Building.

Insert.

Passed.

-----  
At this time Judge Pro Tem Nelson moved to several agenda items under Personnel.

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16-12-701 Motion made by Senac and seconded by George to approve updated job descriptions as presented.

Insert.

Passed.

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16-12-702 Motion made by Senac and seconded by George to approve the following payroll changes: Kevin Crump, Health Department, Unclassified \$60,000.00; DeDe Laskoskie, Economic Development, Pay group 17-13; Jill Pitts, County Clerk's Office, Pay group 13-5; Lauren Cox, County Attorney's Office, Pay group 13-4; Alissa Beard, County Attorney's Office, Unclassified \$74,852.00; Derek Parish, Technology, Pay group 25-17; John Stevens, Maintenance, Pay group 21-13; Leslie Borne, County Clerk's Office, Pay group 15-6; Austin Dubose, Technology, Pay group 23-7; Ed

Shettle, District Attorney's Office, Unclassified \$90,000.00; Karen Williamson, Treasurer's Office, Pay group 17-1; Leslie Childress, District Attorney's Office, Unclassified \$33,700.00; Barbara Phillips, County Attorney's Office, Unclassified \$57,000.00; Gabe Schmitt, Technology, Unclassified \$12.00 per hour; Kate-Lynn Byal, Technology, Pay group 24-14; Logan Silcox, District Attorney's Office, Pay group 18-5; Chelsie Crainer, Treasurer's Office, Pay group 17-1; Grant Smith, Parks Superintendent, Pay group 24-16; Kathy Esquivel, District Attorney's Office, Unclassified \$81,493.08; Mike Lessley, Road and Bridge, Pay group 33-12; Connie Lopez, Treasurer's Office, Pay group 20-6; Jerie Gore, County Clerk's Office, Pay group 13-7; Kevin McClung, Road and Bridge, Pay group 26-14; Sarah Cerrone, Economic Development, Pay group 22-15; Tammy Yarter, Technology, Pay group 27-15; Teri Rose, County Attorney's Office, Pay group 13-4; Valerie Jensen, Library, Pay group 26-14; Vicky Page, JP #4, Pay group 13-6.

Insert.

Passed.

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16-12-703 Motion made by Senac and seconded by George to approve 40 hours vacation carryover for Joseph Pena .

Insert.

Passed.

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16-12-704 Motion made by Senac and seconded by George to approve 40  
hours vacation carryover for Kenneth Breakfield.

Insert.

Passed.

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**Agenda item 17.4-Medical Leave-None**  
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The following visitors, department, agency, or business they represent were  
present in Court today:

Kris Hampton	County Clerk's Office
Nikki Whittington	Chambers County Treasurer
Lauren Van Deventer	County Judge's Office
George Barrera	Purchasing Agent
Bobby Hall	County Engineer
Brian Hawthorne	Chambers County Sheriff
Gilbert Phillips	Chambers County
Scott Peal	County Attorney
Ignacio Ramirez	City of Baytown
Sarah Cerrone	Economic Development

Tony Sims	County Auditor
Grant Smith	Parks & Recreation
Lyndsey Davis	Auditor's Office
Kate-Lynn Byal	Technology
Derek Parish	Technology
Wade Thibodeaux	Hometown Press
Sue Hawthorne	Anahuac Progress
Gloria Roemar	Seabreeze Beacon
Bill Stults	AMDD
David Kadjar	Kilgore Park LLC
Nathan Brandimarte	Orgain Bell & Tucker
Sean Williams	Ravago
Angela Kear	WIC
Mattie Edwards	Student at Texas State
B.J. Simon	Baytown EDF
Jerry Shadden	Trinity Bay Conservation District
Alissa Beard	County Attorney's Office

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There being no further business, Court adjourned at 2:47 p.m.

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ATTEST:

*Heather H. Hawthorne*

Heather H. Hawthorne, County Clerk

APPROVED:

*Jimmy Sylvia*

Jimmy Sylvia, County Judge