

On this the 23<sup>rd</sup> day of May, A. D., 2017, the Commissioners' Court of Chambers County, with the following members present, to-wit:

- |                      |                              |
|----------------------|------------------------------|
| Jimmy Gore           | Commissioner, Precinct No. 1 |
| Larry G. George      | Commissioner, Precinct No. 2 |
| Gary Nelson          | Commissioner, Precinct No. 3 |
| A. R. "Rusty" Senac  | Commissioner, Precinct No. 4 |
| Jimmy Sylvia         | County Judge                 |
| Heather H. Hawthorne | County Clerk                 |

met in a REGULAR MEETING at which time the following items were discussed, considered, passed or adopted, to-wit:

Judge Sylvia, according to law, opened Court at 9:34 a.m. into Open Session. Bobby Hall, offered prayer and then Judge Sylvia led the audience in the Pledge of Allegiance to the American flag and to the Texas flag.

Judge Sylvia congratulated Aaron Thomas for his nomination to The Baytown Sun's 20 Under 40 list for 2017.

Agenda item 1.1-Citizens' comments:

Kirk Moore- Sponsor of Systems Go, expressed his thanks to Chambers County and AISD on a successful event.

James Hopper-AISD Superintendent, Expressed his gratitude to Kirk Moore for his dedication to Systems Go.

Laurie Payton-spoke on concerns regarding agenda item 1.9 & 1.10.

Judge Sylvia started with several agenda items under Administration.

17-05-245 Motion made by Senac and seconded by Nelson to approve Resolution declaring May 2017, as “Older Americans Month”. Comment by Reginald Swift, Adult Protective Services.

Passed; Insert.

17-05-246 Motion made by Senac and seconded by Nelson for No Action on agenda item 1.4 regarding Transparency Resolution. County Attorney, Scott Peal reviewed with court his changes on Resolution. Comment by Hazel Meaux and Mayes Middleton. Comment by Commissioner Senac and Commissioner Nelson.

Larry George and Jimmy Gore voted No.

Passed; Insert.

At this time, Judge Sylvia skipped to agenda item 10.1 under Communications/Technology.

17-05-247 Motion made by Senac and seconded by George to approve paying annual 2017 Motorola service contract for the three (3) radio consoles located at the dispatch center as presented.

Passed; Insert.

17-05-248 Motion made by Senac and seconded by Gore to accept bid from Data Vox for the purchase of new ShoreTel phone equipment for the Health Services building in the amount of \$10,784.42.

Passed; Insert.

17-05-249 Motion made by Nelson and seconded by Senac to approve purchase of new pagers for all County EMS and Fire Departments in the amount of \$33,843.60.

Passed; Insert.

17-05-250 Motion made by Senac and seconded by Gore to approve AV Purchase/Installation for White Park Community Building from FordAV (updated vendor from 4/25/2017 Commissioners Court) in the amount of \$17,614.29 plus preventative maintenance. Comment by Project Manager, Mike Lessley.

Passed; Insert.

17-05-251 Motion made by Nelson and seconded by Gore to approve the plat of Joseph Cove Section, No. 2 for recording in the County Clerk's Map Records. Comment by Michael Preiss, Pape-Dawson Engineers, Inc. Comment by Bobby Hall, County Engineer. Commissioner Senac spoke on concerns over public safety standpoint parking on the street.

Passed; Insert.

The court recessed out of Regular Session at 10:22 a.m. into a Public Hearing for Agenda item 3.1. With there being no public comments the court reconvened into Regular Session at 10:23 a.m. Judge Sylvia went to agenda item 3.2 under Road & Bridge.

17-05-252 Motion made by George and seconded by Senac to approve setting speed limit to 20 MPH on Wood Duck Lane and Mallard Drive in the Trinity Cove Subdivision on FM 3180.

Passed; Insert.

At this time, Judge Sylvia went to several agenda items under Health & Welfare.

17-05-253 Motion made by Senac and seconded by George to accept contract as presented from the Texas Department of State Health Services, Public Health Emergency Preparedness (PHEP) Cooperative Agreement Grant Program, in the amount of \$100,000.00.

Passed; Insert.

17-05-254 Motion made by Nelson and seconded by Gore to accept contract as presented from the Texas Department of State Health Services, Cities Readiness Initiative (CRI) Grant Program, in the amount of \$8,741.00.

Passed; Insert.

17-05-255 Motion made by Senac and seconded by Gore to approve summer hours for the Health and Wellness Center and Health Department as presented.

Passed; Insert.

Judge Sylvia went to agenda item 9.1 under Safety/Emergency Management.

17-05-256 Motion made by Gore and seconded by Nelson to accept Request for Proposal (RFP's) for Disaster Recovery Services. Kim Turner, Emergency Services Coordinator, introduced Bill Vola, the new Deputy Emergency Management Coordinator.

Passed; Insert.

Judge Sylvia announced there will be a Special Called Meeting on Friday, May 26, 2017, 11:00 a.m.

At this time, Judge Sylvia skipped to agenda items 1.9 & 1.10 under Administration. Comment by Mike Darlow, Perdue Brandon Fielder Collins & Mott, LLP. Comment by Denise Hutter, Tax Assessor Collector. Scott Peal, County Attorney advised the court that to bring agenda item 1.9 & 1.10 into Executive Session, the vote would have to be unanimous under Section 551.0725, Gov. Code, V.T.C.S.

17-05-257 Motion made by Gore and seconded by Sylvia to take agenda item 1.9 & 1.10 into Executive Session.

**Motion fails.**

Larry George and Rusty Senac voted No.

Agenda items remain in Open Session.

The court took a short recess at 10:44 a.m. and reconvened at 10:57 a.m. Judge Sylvia began with agenda item 1.9 & 1.10 under Administration.

17-05-258 Motion made by Nelson and seconded by Senac to approve continuation of current contract regarding delinquent tax collection services with Perdue Brandon Fielder Collins & Mott, LLP. Comment by Denise Hutter, Tax Assessor Collector and Mike Darlow, Perdue Brandon Fielder Collins & Mott, LLP.

**Passed; Insert.**

Agenda item 1.10-Discuss and consider accepting proposals submitted for Delinquent Tax Collection Services.

**Pulled.**

Judge Sylvia skipped to agenda item 2.5 under Financial.

17-05-259 Motion made by George and seconded by Senac to accept Fire Inspection Compliance Audit. Comment by Tony Sims, County Auditor and Ryan Holzaepfel, Fire Marshall/Safety Coordinator.

Passed; Insert.

At this time, Judge Sylvia went to several agenda items under Law Enforcement.

Agenda item 16.1-Discuss and consider replacement of budgeted jail padded cell (previously approved on 2-14-2017). Comment by Brian Hawthorne, Sheriff.

**Pulled.**

17-05-260 Motion made by Senac and seconded by George to approve overtime payment for Warrant Clerk, Rose Houghton, for Tyler Odyssey conversion as presented. Comment by Brian Hawthorne, Sheriff.

Passed; Insert.

Agenda item 16.3-Discuss and consider accepting contract amendment #1 related to the CCSO Solid Waste Implementation Grant (16-16-03) with an

increase to project budget to fully fund the position of the Environmental Enforcement Detective.

**Pulled.**

Court recessed at 12:12 p.m. out of Open Session and into Executive Session, Consultation with Attorney, Section 551.071, Gov. Code, V.T.C.S.; Purchase of Property, Section 551.072, Gov. Code, V.T.C.S; Personnel, Section 551.074, Gov. Code, V.T.C.S. Court reconvened at 1:24 p.m. into Open Session. Let the record reflect that Judge Sylvia is not present. Judge Pro Tem Nelson went to several agenda items under Administration.

Agenda item 1.2-Receive into record: Certificate of Completion, Jinnie McLennan, Tips & Strategies for Happy Readers; Kellee Traylor, Low Vision Resources to Better Serve Your Patrons; Certificate of Completion, Millie Koonce, Social Security Express; Lizbeth Cabrera, Library Marketing Skills for Power Up at Your Library Day and Beyond & Preschool Storytime Basics; Certificate of Completion, Introduction to Library Management, Annie Vass; Certificate of Graduation, Haley Avriett, West Chambers County Chamber of Commerce Leadership Development Initiative Class 3, 2017; Certificate of Graduation, Aaron Thomas, West Chambers County Chamber of Commerce Leadership Development Initiative Class 3, 2017; National Fire Academy, Roy K. Turner; Senior Citizen Report for April, 2017; Certificate of Achievement, Bess Woody, County Investment Academy; Certificate of Completion, Lyndsey Davis, 59<sup>th</sup> County Auditors Institute; Golf Course report ending April 30, 2017; Chambers County Emergency Service District No.1 audit report ending September 2016; Chambers County Library System report April, 2017.

17-05-261 Motion made by Senac and seconded by Gore to approve request from Texas A&M Agrilife Extension office to approve Youth Project Show Overtime of 35 hours for Monica Olivier and Samantha Humphrey as presented.

Passed; Insert.

17-05-262 Motion made by Senac and seconded by Gore to accept Chambers County's 2016 Medicaid Cost Report with regard to the Arboretum of Winnie Nursing and Rehabilitation Center. Comment by Nikki Whittington, Treasurer.

Passed; Insert.

17-05-263 Motion made by George and seconded by Gore to approve payment for property insurance renewal with Texas Association of Counties in the amount of \$357,214.00.

Passed; Insert.

17-05-264 Motion made by Senac and seconded by George to pay contract through May 31, 2017, for British Petroleum Restoration Consulting Contract with Tim Richardson then terminate at the end of May 2017. Comment by Sarah Cerrone, Director Economic Development & Commissioner Senac.

Passed; Insert.

Judge Pro Tem Nelson continued along with several agenda items under Financial.



17-05-265 Motion made by Gore and seconded by George to approve claim docket as presented.

Passed; Insert.

17-05-266 Motion made by Senac and seconded by George to approve travel reimbursements and miscellaneous expenditures in the amount of \$5,836.24.

Passed; Insert.

17-05-267 Motion made by Senac and seconded by Gore to approve budget amendments/transfers as presented.

Passed; Insert.

17-05-268 Motion made by Senac and seconded by George to accept Treasurer's Report for the month ending April 30, 2017.

Passed; Insert.

Agenda item 2.6-Discuss and consider personnel issues pertaining to the Fire Inspection Compliance Audit.

**No Action.**

17-05-269 Motion made by George and seconded by Gore to accept Investments Report 1<sup>st</sup> Quarter 2017. Comment by Tony Sims, Auditor.

Passed; Insert.

At this time, Judge Pro Tem Nelson went to several agenda items under Road & Bridge.

Agenda item 3.4-Discuss and consider request from Conrad Reynolds, owner of Lot No. 15 of Winfree Oaks Subdivision, Section 3 for a variance for the 10 ft. set back on the west side of this lot. Comment by Bobby Hall, County Engineer.

**Tabled.**

Agenda item 3.5-Discuss and consider update and rights of way acquisition for FM 1409.

**No Action.**

Agenda item 3.6-Discuss and consider property and rights of way acquisition for Kilgore Drainage Project.

**No Action.**

Agenda item 3.7-Discuss and consider approving amendment to the Construction Agreement on the Kilgore Parkway Drainage Project relating to impact fee credits.

**Pulled.**

Judge Pro Tem Nelson skipped to agenda item 5.1 under Parks & Recreation.

Agenda item 5.1-Discuss and consider Change Order from H.B. Neild & Sons, Inc. to extend the completion date of the White Park Cow Barn Extension. Comment by Mike Lessley, Project Manager. No action at this time.

**No Action.**

Judge Pro Tem Nelson went to agenda item 12.1 under Airports.

17-05-270 Motion made by Senac and seconded by Gore to approve an emergency expenditure for an amount not to exceed \$103,000.00 for a change order from Angel Brothers for stabilizing the subgrade of the taxiways at the Anahuac Airport pending approval by Road & Bridge, TXDot, and HTS as well as contingent upon Chambers County finding appropriate funds.

Passed; Insert.

Judge Pro Tem Nelson went to agenda items under Personnel.

17-05-271 Motion made by Senac and seconded by Gore to approve updated job descriptions as presented for Correctional Nurse RN and Correctional Nurse LVN for Sheriff's Office/Jail. Comment by Nikki Whittington, Treasurer.

Passed; Insert.

The court took a short break at 2:42 p.m. and reconvened at 2:45 p.m. Judge Pro Tem continued with agenda items under Personnel.

17-05-272 Motion made by Senac and seconded by George to approve payroll changes as presented.

Passed; Insert.

17-05-273 Motion made by Gore and seconded by George to approve 40 hours of vacation carryover for Patty Clark as presented.

Passed; Insert.

Agenda item 17.4-Discuss and consider extended medical leave.-**None.**

Judge Pro Tem Nelson went back to agenda item 16.3 under Law Enforcement.

17-05-274 Motion made by George and seconded by Gore to approve contract amendment #1 related to the CCSO Solid Waste Environment Grant (16-16-03) with an increase to project budget to fully fund the position of the Environment Enforcement Detective. Comment by Michael Manders, Auditor's Office.

Passed; Insert.

Judge Pro Tem Nelson went back to agenda item 5.1 under Parks & Recreation.

17-05-275 Motion made by George and seconded by Gore to approve Change Order from H.B. Neild & Sons, Inc., to extend the completion date of the White Park Cow Barn Extension to June 1, 2017.

Passed; Insert.

The following visitors, department, agency, or business they represent were present in Court today:

Kris Hampton

County Clerk's Office

Mike Lessley

Chambers Co. Project Manager

Nikki Whittington

Chambers County Treasurer

Chambers County Commissioners Court

May 23, 2017

Brian Hawthorne	Sheriff
Lauren Van Deventer	County Judge's Office
George Barrera	Purchasing Agent
Tanya Lowrance	Purchasing
Scott Peal	County Attorney
Kevin McClung	Road & Bridge
Marybeth Bess	Wellness Center
Paula Richard	Wellness Center
Lyndsey Davis	Auditor's Office
Bess Woody	Auditor's Office
Haley Avriett	Auditor's Office
Patty Clark	Constables Office
Quinten Adams	Communications
Glenn Innerarity	Communications
Kim Turner	Emergency Management
Bill Vola	Emergency Management
Ryan Holzaepfel	Emergency Management
Tim Rogers	Emergency Management
Lawrence Lewis	Mosquito Control
Denise Hutter	Tax Assessor Collector
Regina Castillo	Tax Office
Monique Sennett	Spindletop Center
Angelica Zamora	Spindletop Center
Wade Thibodeaux	Hometown Press
Sue Hawthorne	Anahuac Progress
Gloria Roemer	Seabreeze Beacon
Nathan Brandimarte	Orgain Bell & Tucker
Hazel Meaux	Citizen

Mayes Middleton	Citizen
Ignacio Ramirez	City of Baytown
Daryl Morris	Citizen
Cade Van Deventer	Citizen
John Kemp	Citizen
Jerry Shadden	TBCD
Steve Kole	Citizen
David Kadjar	Kilgore Park, LLC
Jennifer Rocha	Adult Protective Services
Sheila Haley	Adult Protective Services
Reginald Swift	Adult Protective Services
Paul Lippke	Lippke, Cartwright, Roberts
Kirk Moore	Anahuac ISD
James Hopper	Anahuac ISD
Michael Preiss	Pape Dawson Engineer
John Thompson	Linebarger
Chip Sutton	Linebarger
Jake Battenfield	Linebarger
Maris Blair	Linebarger
Laurie Payton	Citizen
Mike Darlow	Perdue Brandon
Yolanda Humphrey	Perdue Brandon

There being no further business, Court adjourned at 2:58 p.m.

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ATTEST:

*Heather H. Hawthorne*  
Heather H. Hawthorne, County Clerk

APPROVED:

*Jimmy Sylvia*  
Jimmy Sylvia, County Judge, Pro-tem  
*Gary Nelson*

COMMISSIONERS' COURT MINUTES  
REGULAR MEETING  
May 23, 2017

- 17-05-245 Motion to approve Resolution declaring May 2017, as "Older American's Month".
- 17-05-246 Motion for No Action on agenda item 1.4 regarding Transparency Resolution. County Attorney, Scott Peal reviewed with the court changes on Resolution.
- 17-05-247 Motion to approve paying annual 2017 Motorola service contract for the three (3) radio consoles located at the dispatch center as presented.
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of \$17,614.29 plus preventative maintenance.

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- 17-05-255 Motion to approve summer hours for the Health and Wellness Center and Health Department as presented.
- 17-05-256 Motion to accept Request for Proposal's (RFP's) for Disaster Recovery Services.
- 17-05-257 Motion to take agenda items 1.9 & 1.10 into Executive Session-**Motion Fails.**

- 17-05-258 Motion to approve continuation of current contract regarding delinquent tax collection services with Perdue Brandon Fielder Collins & Mott, LLP.

Agenda item 1.10-Discuss and consider accepting proposals submitted for Delinquent Tax Services-**Pulled.**

- 17-05-259 Motion to accept Fire Inspection Compliance Audit.

Agenda item 16.1-Discuss and consider replacement of budgeted jail padded cell (previously approved on 2-14-2017)-**Pulled.**

- 17-05-260 Motion to approve overtime payment for Warrant Clerk, Rose Houghton, for Tyler Odyssey conversion as presented.

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Your Patrons; Millie Koonce, Social Security Express; Lizbeth Cabrera, Library Marketing Skills for Power Up at Your Library Day and Beyond & Preschool Storytime Basics; Introduction to Library Management, Annie Vass; Haley Avriett, West Chambers County Chamber of Commerce Leadership Development Initiative Class 3, 2017; Aaron Thomas, West Chambers County Chamber of Commerce Leadership Development Initiative Class 3, 2017; National Fire Academy, Roy K. Turner; Senior Citizen Report for April, 2017; Bess Woody, County Investment Academy; Lyndsey Davis, 59<sup>th</sup> County Auditors Institute; Golf Course report ending April 30, 2017; Chambers County Emergency Services District No.1 audit report ending September 2016; Chambers County Library System report April, 2017.

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17-05-268 Motion to accept Treasurer's Report for the month ending April 30, 2017.

Agenda item 2.6-Discuss and consider personnel issues pertaining to the Fire Inspection Compliance Audit-**No Action.**

17-05-269 Motion to accept Investments Report 1<sup>st</sup> Quarter 2017.

Agenda item 3.4-Discuss and consider request from Conrad Reynolds, owner of Lot No.15 of Winfree Oaks

Subdivision, Section 3 for a variance for the 10 ft. set back on the west side of this lot-**Tabled.**

Agenda item 3.5-Discuss and consider update and rights of way acquisition for FM 1409-**No Action.**

Agenda item 3.6-Discuss and consider property and rights of way acquisition for Kilgore Drainage Project-**No Action.**

Agenda item 3.7-Discuss and consider approving amendment to the Construction Agreement on the Kilgore Parkway Drainage Project relating to impact fee credits-**Pulled.**

Agenda item 5.1-Discuss and consider Change Order from H.B. Neild & Sons, Inc. to extend the completion date of the White Park Cow Barn Extension-**No Action.**

- 17-05-270 Motion to approve an emergency expenditure for an amount not to exceed \$103,000.00 for a change order from Angel Brothers for stabilizing the subgrade of the taxiways at the Anahuac Airport pending approval by Road & Briade, TXDot, and HTS as well as contingent upon Chambers County finding appropriate funds.

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17-05-273 Motion to approve 40 hours of vacation carryover for Patty Clark as presented.

Agenda item 17.4-Discuss and consider extended medical leave-  
**None.**

17-05-274 Motion to approve contract amendment #1 related to the CCSO Solis Waste Environment Grant (16-16-03) with an increase to project budget to fully fund the position of the Environment Enforcement Detective.

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