

Chambers County Environmental Health & Permitting



Application Checklist and Coversheet For New BC Development and/or Septic Installation Permits

The following must be included with your Application Packet:

Checklist:

Culvert Permit, Submitted to Road & Bridge or either State Dept;

Signed and Completed Application;

Copy of your **Deed** or **Current Tax Statement** (if owned, preferably the Deed), and/or;

Copy of your **Lease** and/or **Rental Agreement** (if renting);

Include a **Floorplan/ House Design** (for **New Development**), and/or;

Include a **Floorplan/ House Design** (for **New/Used Mobile Homes**);

Lot Survey (for New Development, especially in a Platted Subdivision);

All Septic Information for a TCEQ Certified Licensed OSSF Installer:

All of the above, **PLUS**

1. **Initial 2 Year Maintenance Contract**
2. **Sprayfield Design**
3. **Tank Design**
4. **Site Evaluation**

You will need the **Serial Number(s), Model Number, HUD Number, Make, Year, Size, Bedroom Count and Restroom Count** (for New/Used Mobile Homes) ;

Two Elevation Certificates (if building inside a Flood Prone Area, **first one to coincide with your engineered construction drawings** and the **second one AFTER foundation completion**);

Entergy Account Number or **Centerpoint Energy ESI ID Number** or **Service Provider Number** for Electrical Permits Authorizations;

5. **Soil Evaluation**

6. **Land Survey**

7. **Affidavit to The Public** (to be filled out, and filed at the **Chambers County Clerk's Office before** submitting to our office)

Rex Tunze – Director
Ramona Peña – Secretary I / Inspector I
Noemi Valencia – Inspector
Victoria Figueroa – Secretary II/ DRC Coordinator
P-O- BOX 1180 / 201 AIRPORT RD
ANAHUAC, TX 77514
(409) 267-2700 -Voice (409) 267-3623 - Fax

Chambers County Environmental Health & Permitting

ADDITIONAL INFORMATION REQUIRED FOR PERMITS

PERMITS ARE PROCESSED IN 5 TO 7 BUSINESS DAYS

Physical Addresses: ****Addresses are issued as part of "The Application Process", if needed. ****

Culverts / Utilities / Electrical / Change of Ownership:

1. Property Parcel and/or Deed to the property
2. Completed & Signed Application

****FOR CULVERTS REQUEST CONTACT R&B DEPARTMENT 409.267.2708****

BC Development/Flood Zone Permits (to include all of the above 1 & 2):

3. Floor Plans (Copy) (if located in a Flood Zone)
4. Elevation for property if located in Flood Zone
5. Elevation Certificate for Structure showing (Top of the Bottom Floor including basement/enclosure/crawlspace, if located in a Flood Zone)

180 Day RV/Travel Trailer Permits (to include 1, 2 & 4 above) (Renewable every 180 Days)

6. Current License/Registration Information (in Chambers County)
7. Two Pictures of RV/Travel Trailer (On-Site)
 - a. Complete Side View (of RV/Travel Trailer)
 - b. License Plate Only (attached to RV/Travel Trailer)
8. Current Insurance (Vehicle Towing RV/Travel Trailer)
9. Elevation/Elevation Certificate for property (if located in Flood Zone)

Septic Permits (to include all of the above 1-5 & 10 & 11):

10. Septic Design

- | | |
|--|--|
| a. Side lot setbacks shown and in accordance with the Chambers County regulations. | c. Initial 2 Year Maintenance Contract |
| b. <u>Affidavit to the Public (Notarized & Recorded)</u> | d. Site and Soil Evaluations |
| | e. Sprayfield Design |
| | f. Tank Design |
| | g. Land Survey |

11. Floor Plans (Copy)

ALL ABOVE INFORMATION IS NEEDED TO COMPLETE PERMIT PROCESS

ANY DELAY IN RECEIVING THIS INFORMATION WILL DELAY THE ISSUANCE OF THIS PERMIT

If your property is in a Flood Zone, there will be certain stipulations and an additional cost.

Rex Tunze – Director
Ramona Peña – Secretary I / Inspector I
Noemi Valencia – Secretary I
Victoria Figueroa- Secretary II/ DRC Coordinator
P-O- BOX 1180 / 201 AIRPORT RD
ANAHUAC, TX 77514
(409) 267-2700 -Voice **(409) 267-3623 - Fax**

Chambers County Environmental Health & Permitting



PERMIT APPLICATION

PLEASE MAKE CHECKS PAYABLE TO: **CHAMBERS COUNTY**
 PO BOX 1180 / 201 AIRPORT RD, SUITE #1-ANAHUAC, TX 77514
 (409) 267-2700 Voice (409) 267-3623 Fax

ID #: _____
 APP#: _____
 PMT#: _____
 RCPT#: _____
 LINK#: _____

THIS IS NOT A PERMIT.
 A request for additional information may be required or your permit
 will be mailed to you in **5 TO 7 BUSINESS DAYS!**

*****ALL INFORMATION IS REQUIRED*****

*CONTRACTOR / APPLICANT'S NAME: _____
 PRESENT MAILING ADDRESS: _____
 CITY: _____ STATE: _____ ZIP: _____
 PHONE#: _____ DAYTIME PHONE#: _____
 EMAIL: _____

*PROPERTY OWNER'S NAME: _____
 MAILING ADDRESS: _____
 CITY: _____ STATE: _____ ZIP: _____
 PHONE#: _____ DAYTIME PHONE#: _____
 EMAIL: _____

*PHYSICAL ADDRESS: _____
(FOR PROPOSED DEVELOPMENT) *(ACREAGE)

*SUBDIVISION: _____
 *SECTION #: _____ *LT/TR #: _____ *BLOCK#: _____ *PARCEL#: _____
 *ABTRACT #: _____ *SURVEY: _____

*SEPTIC INSTALLER: _____ *CERTIFICATION #: _____

****DEVELOPMENT TYPE****

*RESIDENT NON- RESIDENT COMMERC SEP
 SUBSTANTIAL IMPROVEMENTS TO EXISTING STRUCT RECONSTRUCT
 RELOCATE EXISTING STRUCT CHANGE OF OWNERS

*DEV COST\$: _____

*SQ FT: _____ *BDRMS: _____ *BATHS: _____ *YEAR: _____ *MAKE: _____
 *SERIAL#: _____ *MODEL#: _____ VIN#: _____ PLATE#: _____
 _____ PLATE EXP: _____ *MANUFACTURED HOME: _____ (DIMENSIONS)

OTHER _____

*ELECTRICAL SRVC PROVIDER ACCT/ESI ID#: _____

***SIGNATURE OF APPLICANT AND/OR HOMEOWNER REPRESENTATIVE:** _____

*DATE: _____

PERMIT FEES

- CULVERT *
- CHANGE OF OWNERSHIP
- UTILITIES **\$20.00**

- INITIAL/RENEW 180 DAY RV **\$100.00**

- DEVELOPMENT (RESIDENTIAL) **\$130.00**

- DEVELOPMENT (COMMERCIAL) **\$ 200.00**

- IN OR OUT OF FLOODZONE*

- SEPTIC (RESIDENTIAL) **\$245.00**

- SEPTIC (COMMERCIAL) **\$300.00**

***AUTHORIZED COUNTY AND STATE OFFICIALS** ARE GRANTED RIGHT OF ENTRY TO CONDUCT NECESSARY INSPECTIONS TO DETERMINE COMPLIANCE WITH APPLICABLE RULES AND LAWS.

***ATTACH PROOF OF OWNERSHIP** DOCUMENTED BY ITS RECORDING IN CHAMBERS COUNTY PUBLIC RECORDS

Chambers County Environmental Health & Permitting

****FOR CULVERTS REQUEST CONTACT R&B DEPARTMENT
409.267.2708****

Chambers County Environmental Health & Permitting

CHAMBERS COUNTY ON-SITE SEWAGE FACILITY INSTALLERS LIST

SCHULDT CONSTRUCTION

c/o RODGER SCHULDT #19898
2341 CR 605
DAYTON, TX 77535
EMAIL: Rodger@schuldtconstruction.com
936-257-1669 OFC
713-299-7402 CELL
PREFERRED SYSTEM: HOOT

SNYDER SEPTIC

TIM SNYDER #4863
11914 SUNNYSIDE DR
BAYTOWN, TX 77520
281-385-6206
EMAIL: tsnyder314@earthlink.net

JOHNSON'S SEPTIC SERVICES, LLC.

MATTHEW JOHNSON #4420
(V) 281-948-0993
(F) 1-888-398-0993
EMAIL: johnsonssepticdesign@gmail.com

ACE/ LEGER WASTEWATER DISPOSAL SYSTEMS

ROY LEGER #222
JEREMY LEGER # 25362
14763 KELICE RD
BEAUMONT, TX 77705
OFC: 409-794-2176

BRIGHTYES SEPTIC ENTERPRISES

ERIC NEWMAN III #4704
395 CR 608
DAYTON, TX 77535
OFC: 936-258-3080
EMAIL: office@brightyestexas.com

JET AERATION WASTEWATER SERVICES

SAM STROUD # 29397
21232 IH-10
VIDOR, TX 77662
(V) 409-769-1500
(F) 409-769-3577

BOSCO INDUSTRIES

C/O CARL DAUTERIVE #28446
JOHN DAUTERIVE #29154
802 LaPOINTE
BRIDGE CITY, TX 77611
(V) 409-738-2007
(F) 409-738-2005
EMAIL: boscoindustries@aol.com
PREFERRED SYSTEM: HOOT INSTALLER

ENVIRONMENTAL HEALTH SPECIALTIES

JOHN H. SHRADER #22461
PO BOX 408
HIGHLANDS, TX 77562
OFC: 281-428-2648
EMAIL: shrader@ehspecialties.com
WEBSITE: www.ehspecialties.com

EAGLE RENTAL

BILLY MORRIS #1500
4301 FM 565 N
MONT BELVIEU, TX 77580
OFC: 281.385.6000
EMAIL: eaglerental@eaglecan.com

B & B ENTERPRISE

ELDER F. SHERMAN JR. #8331
700 MILER ST./ PO BOX 785
ANAHUAC, TX 77514
(V) 409.267.3063

ADAMS BACKHOE

MELVIN ADAMS #2109
2838 KENT RD
BEAUMONT, TX 77705
409-796-1703/409-827-7100

Chambers County Environmental Health & Permitting

LAND SURVEYORS LIST

TOMMY DUNMAN

701 LIGHT ST
ANAHUAC, TX 77514
409-267-6472 OFC#
281-687-4071 CELL#

JOHN ELROY HENRY, SR

WINNIE, TX
409-296-4247

BUSCH, HUTCHISON AND ASSOCIATES

JULIENE RAMSEY
BAYTOWN, TX
281-422-8213

CHAMBERS SURVEYING AND MAPPING

MIKE CHANDLER & JOEY MINOR
281-576-6788
281-422-2024

WELLS LAND SURVEY, LLC

TIMOTHY WELLS
712 FM 562
ANAHUAC, TX 77514
409-267-3002
LICENSE: 5742

Chambers County Environmental Health & Permitting

AFFIDAVIT TO THE PUBLIC

THE COUNTY OF CHAMBERS
STATE OF TEXAS

CERTIFICATION OF OSSF LOCATED ON TWO OR MORE TRACTS OF LAND

According to Texas Commission on environmental Quality Rules for On-Site Sewage Facilities, this document is filed in the deed records of _____ county, Texas.

I

The Texas Health and Safety code, Chapter 366 authorizes the Texas Commission on environmental Quality (TCEQ) to regulate on-site sewage facilities (OSSFs). Additionally, the Texas Water Code (TWC), § 5.012 and §5.013, gives the TCEQ primary responsibility for implementing the laws of the State of Texas relating to water and adopting rules necessary to carry out its powers and duties under the TWC. The TCEQ, under the authority of TWC and the Texas Health and Safety Code, requires owner's to provide notice to the public that certain types of OSSFs are located on specific pieces of property. To achieve this notice, the TCEQ requires a deed recording. Additionally, the owner must provide proof of the recording to the OSSF Permitting Authority. This deed certification is not a representation or warranty by the TCEQ of the suitability of this OSSF, nor does it constitute any guarantee by the TCEQ that the appropriate OSSF was installed.

II

An OSSF meeting the requirements of 30 Texas Administrative Code §285 will be installed on the property described as:

Legal description of property: _____

This property is owned by: _____
(Owner's Full Name/Homeowner Representative's Full Name)

This OSSF is located on two or more separate legal tracts of land and the tracts cannot be sold separately. This document must be recorded with each tract's property deed affected by the OSSF.

The owner will, upon any sale or transfer of the above-described property, request a transfer of the permit for the OSSF to the buyer or new owner. A copy of the planning materials for the OSSF can be obtained from the appropriate TCEQ Regional Office. For information concerning the rules or regulations on surface application on-site waste water treatment system, please contact the Texas Commission on Environmental Quality Region 12, 5425 Polk Ave, Ste #H, Houston, TX 77023-1486.

WITNESS MY HAND on this _____ day of _____, 201__.

SIGNATURE OF HOMEOWNER

SIGNATURE OF HOMEOWNER / REPRESENTATIVE

PRINTED NAME OF HOMEOWNER

PRINTED NAME OF HOMEOWNER / REPRESENTATIVE

SWORN TO AND SUBSCRIBED BEFORE ME on this _____ day of _____, 201__.

NOTARY PUBLIC, STATE OF TEXAS

Notary's Printed Name: _____

My Commission Expires: _____

Chambers County Environmental Health & Permitting

AFFIDAVIT TO THE PUBLIC

**THE COUNTY OF CHAMBERS
STATE OF TEXAS**

Before me, the undersigned authority, on this day personally appeared

PRINTED NAME OF HOMEOWNER/REPRESENTATIVE **CURRENT MAILING ADDRESS**

Who, after being by me duly sworn, upon oath states that he/she is the owner of record of that certain tract of parcel of land lying and being situated in Chambers County, Texas and being more particularly described as follows:

Legal description of property: _____

The undersigned further states that a surface application on-site wastewater treatment system will be installed in accordance with the permitting provisions of Chambers County- The undersigned has entered into a maintenance agreement, as required by this permitting entity, with an approved maintenance company for services and repairs to the surface application system-

Furthermore, the undersigned states that he/she will, upon any sale or transfer of the above-described property, request a transfer of the permit to operate such surface application system to the buyer or transferee- Any buyer or transferee is hereby notified that a maintenance contract with an approved maintenance company will be required for use of the system- For information concerning the rules or regulations on surface application on-site waste water treatment system, please contact the Texas Commission on Environmental Quality Region 12, 5425 Polk Ave, Ste #H, Houston, TX 77023-1486.

WITNESS MY HAND on this _____ day of _____, 201__.

SIGNATURE OF HOMEOWNER

SIGNATURE OF HOMEOWNER / REPRESENTATIVE

PRINTED NAME OF HOMEOWNER

PRINTED NAME OF HOMEOWNER / REPRESENTATIVE

SWORN TO AND SUBSCRIBED BEFORE ME on this _____ day of _____, 201__.

NOTARY PUBLIC, STATE OF TEXAS

Notary's Printed Name: _____

My Commission Expires: _____