

**NOTICE OF OPEN MEETING
COMMISSIONERS COURT OF CHAMBERS COUNTY, TEXAS**

Notice is hereby given that a **Regular Meeting** of the **Chambers County Commissioners Court** will be held on **Tuesday, the 10th day of January 2023 at 9:30 a.m.** in the County Courtroom, Anahuac, Texas, at which time the following Regular Meeting Agenda items (listed below) will be discussed, considered, passed, or adopted, to wit:

Public viewing of the meeting is available through the Chambers County website homepage at www.co.chambers.tx.us

Public participation shall be available through timely submission of the *public participation form* available on the County's website. Citizens who seek to participate must submit their form no later than 3:00 p.m. on *Monday, January 9, 2023*, and mark whether they wish their public comment to be read under "Citizen's Comments" at the beginning of Court, or at the time of an applicable agenda item.

REGULAR MEETING AGENDA

1. ADMINISTRATION

Citizen's comments

- 1.1 Discuss and consider the appointment to fill the vacancy of the Chambers County Tax Assessor Collector (January 31, 2023)
- 1.2 Discuss and consider Resolution authorizing the City of Mont Belvieu to maintain a portion of green areas at the I-10 and FM 3180 intersection within Chambers County, Texas

2. FINANCIAL

- 2.1 Discuss and consider approving the 2023 Chambers County Financial Management Policy, 2023 Chambers County Fraud, Waste and Abuse Policy and the 2023 Chambers County Investment Policy

3. ROAD & BRIDGE

- 3.1 Discuss and consider setting a public hearing on January 24, 2023 at 10:00 a.m. for the abandonment of a portion of Cedar Hill Drive beginning 725 feet west of North SH 146, then west approximately 1,660 feet

4. ENGINEERING/PROJECT MANAGEMENT

5. ECONOMIC DEVELOPMENT & TOURISM

- 5.1 Discuss and consider combining proposed Anahuac EMS Station (TDCHA Grant-funded) with proposed Emergency Management/PHEP Warehouse project

6. PARKS & RECREATION

- 6.1 Discuss and consider Memorandum of Understanding (MOU) between Anahuac Youth Sports Organization and Chambers County for use of the Jim Silva Sports Complex at Fort Anahuac Park

7. MAINTENANCE & BUILDINGS

- 7.1 Discuss and consider authorizing Purchasing to solicit RFQ's for library generator design

8. SOLID WASTE

9. ENVIRONMENTAL PROTECTION

10. SAFETY/EMERGENCY MANAGEMENT/EMS

- 10.1 Discuss and consider reimbursement from an HGAC pass-through grant to reimburse Chambers County for Covid-19 response expenses

11. COMMUNICATIONS/TECHNOLOGY

12. GOLF COURSE

13. AIRPORTS

14. HEALTH & WELFARE



15. **MOSQUITO CONTROL**

16. **LIBRARY & HISTORICAL**

17. **LAW ENFORCEMENT**

- 17.1 Discuss and consider accepting the 2022 Chambers County Sheriff's Office Annual Report
- 17.2 Discuss and consider moving forward with seeking grant funding for an overtime project funded by TxDot at 75% and Chambers County with a 25% match from the Texas Department of Transportation's Selective Traffic Enforcement program (STEP) for the fiscal year 2024 (October 2023-September 2024)
- 17.3 Discuss and consider approving a payroll classification of Deputy-Cadet (Civilian)

18. **PERSONNEL**

- 18.1 Discuss and consider reinstating years of service, vacation and longevity for John Quinten Adams and Lori Peine
- 18.2 Discuss and consider requesting Purchasing to go out for RFI's (Request for Information) for an Insurance Consultant

19. **CONSENT**

All consent agenda items listed are considered routine by the Commissioner's Court and will be enacted by one motion. There will be no separate discussion of these items unless requested by a court member, in which event the item will be removed from the consent agenda and considered separately.

- 1. Monthly reports
- 2. Claim Docket/Check Register
- 3. Travel reimbursements and misc. expenditures
- 4. Budget amendments/transfers
- 5. Approve job descriptions
- 6. Approve payroll changes
- 7. Approve minutes of December 13, 2022, Regular Meeting and December 15, 2022 Special Called Meeting
- 8. Approve revised 2023-2024 Department Liaisons
- 9. Approve Treasurer's report on the status of the Quality Incentive Payment Program (QIPP) with respect to Chambers County DBA Arboretum Nursing and Rehabilitation Center of Winnie (September 2021-August 2022; September 2022-August 2023)
- 10. Accept into record contract between Texas General Land Office and Chambers County, Texas for CDBG-funded Hazard Mitigation Plan program grant-**Eco Development**
- 11. Accept into record bi-monthly project update prepared by Department of Economic Development and Grant Management
- 12. Approve application Comcast Cable for utility construction to place fiber optic cable in the right-of-way of Cold Spring Drive-**R&B**
- 13. Approve application from Trinity Bay Conservation District for utility construction to place 2" water main in the right-of-way of Pine Hollow from the existing flush hydrant east 220' to the dead end-**R&B**
- 14. Approve payment to Library Solutions, LLC for website redesign in the amount of \$7,200.00-**Library**
- 15. Approve payment to Hart InterCivic for retro-fitting election equipment in the amount of \$27,611.00-**County Clerk**
- 16. Approve EMS Medical Director contract renewal with Dr. John Redman and Dr. Dar Kavouspour for 2023-**EMS**
- 17. Accept into the record monthly Auditor's reports: 2021 Certificates of Obligation Activity Report (December 2022) and the 2022 Capital Projects Activity report (December 2022)-**Auditor**
- 18. Approve the 2023 IRS mileage rate of 65.5 cents (effective January 1, 2023)-**Treasurer**
- 19. Approve the 2023 Election equipment rental rates from the County Clerk-**Co. Clerk**


20. Approve Park Use Agreement with Marsh Fest on March 31-April 2, 2023 (Cook-off/roping event) and May 18-20, 2023 (Marsh Fest)-**Comm, Pct. 1**
21. Approve tax refund adjustments in the amount of \$54,109.77-**Tax Office**
22. Accept Statement of Grant Award (SOGA) for grant funding through the Office of the Governor (OOG)-SH-Bullet-Resistant Shield Grant Program-**CCSO**

20. EXECUTIVE SESSION

Items for executive session may include, but are not limited to, applicable sections under the Texas Government Code for **1) Personnel – Section 551.074 2) Consultation with Attorney – Section 551.071 and 3) Deliberation Regarding Real Property – Section 551.072 4) Deliberation regarding security devices or security audits**

- 20.1 Discuss and consider personnel issues-**Executive Session**
- 20.2 Discuss and consider the sale/purchase of real property-**Executive Session**
- 20.3 Discuss and consider FMLA extension request-**Executive Session**

Dated this the 6th day of January, 2023.



Jimmy Sylvia, County Judge

I, the undersigned, County Clerk, do hereby certify that the above Notice of Open Meeting of the Chambers County Commissioners' Court, is a true and correct copy of said Notice, and that I received and posted said Notice on the outer courthouse doors and bulletin board inside the courthouse of Chambers County, Texas, at a place readily accessible to the general public at all times on this the 6th day of January, 2023, at 2:35 p. m., and said Notice remained posted continuously for at least 72 hours preceding the scheduled time of said meeting.

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Chambers County
On: 1/6/2023 2:34:07 PM
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By: TW



Heather H. Hawthorne, County Clerk

Recorded: T Walker

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