



\*UG-96-2018-4330\*

## **NOTICE OF OPEN MEETING COMMISSIONERS COURT OF CHAMBERS COUNTY, TEXAS**

Notice is hereby given that a **Regular Meeting** of the **Chambers County Commissioners Court** will be held on **Tuesday**, the **26<sup>th</sup>** day of **June, 2018** at **9:30 a.m.** in the County Courtroom, Anahuac, Texas, at which time the following items will be discussed, considered, passed, or adopted to-wit:

### **REGULAR MEETING AGENDA**

#### **1. ADMINISTRATION**

- Citizen's comments
- 1.1 Discuss and consider prioritizing three (3) "Tax Note" projects (Winnie Library, Rodeo Arena and Mosquito Control building)
- 1.2 Discuss and Consider County adoption of Procurement Policy applicable to the receipt and expenditure of Federal funds
- 1.3 Discuss and consider action on demand letter from United Rentals for the outstanding balance due to long-reach forklift rental contract – **Executive Session**
- 1.4 Discuss and consider accepting proposal from William Agee for the research and development of a Construction Purchasing Manual for Construction and a Construction Auditing Manual - \$11,750
- 1.5 Discuss and consider selecting the 2018 Salary Grievance Committee
- 1.6 Discuss and consider AmeriPort Bldg. 10 Reinvestment Zone Application
- 1.7 Discuss and consider Enterprise Products Operating LLC 2013 Reinvestment Zone Renewal Application
- 1.8 Discuss and consider authorizing (or approving) a letter of support to the U.S. Department of Transportation/MARAD from Chambers County Commissioners Court for JR Intermodal Resources, a local barge terminal, request for Project Designation so as to qualify for applying for US DOT/MARAD grant funds.
- 1.9 Discuss and consider purchase of property adjacent to the Courthouse – **Executive Session**
- 1.10 Discuss and consider presenting to the Chambers County Historical Commission the Distinguished Service Award for the 2017 year

#### **2. FINANCIAL**

- 2.1 Discuss and consider Consolidated Annual Financial Report (CAFR) for the fiscal year ending December 31, 2017
- 2.2 Discuss and consider Anahuac EMS agreed upon Procedure Audit, Management Representation Letter, and Response
- 2.3 Discuss and consider Chambers County Emergency Service District #1 Audit Report for fiscal year 2016-2017

#### **3. ROAD & BRIDGE**

- 3.1 Discuss and consider Application for Utility Construction by AT&T Communications to install a Fiber Optic Cable on Ameriport Parkway
- 3.2 Discuss and consider accepting quotes for the repair and paving of two streets in Bayridge Subdivision
- 3.3 Discuss and consider holding a public hearing on July 10, 2018 for the purpose of setting the speed limit on Oetken West Road to 15 mph.

#### **4. ENGINEERING/PROJECT MANAGEMENT**

- 4.1 Discuss and consider status report on FM 1409 from Dannenbaum Engineering and from Property Acquisition Services (PAS)
- 4.2 Discuss and consider update and rights-of-way acquisition for FM 1409 - **Executive Session**
- 4.3 Discuss and consider extending the time frame to add an additional 60 days to allow the former owner of parcel E-22 site additional time to receive bids for the removal of a large billboard from our acquired property for FM 1409 - **Executive Session**
- 4.4 Discuss and consider agreement issues and/or right-of-way acquisition associated with a possible amendment or Cost Sharing Agreement with TxDot due to the removal of the bridge and removal of a vehicle counting equipment from the plans for FM 1409 - **Executive Session**
- 4.5 Discuss and consider surveying and engineering costs associated with property and rights-of-way acquisition or selling of property associated with the Kilgore Drainage Project - **Executive Session**
- 4.6 Discuss and consider status of the construction of Kilgore Regional Drainage Segment 1 with Angel Brothers and Jim Roberts
- 4.7 Discuss and consider status of County Engineer issuing the Notice to Proceed and scheduling a project kick-off meeting for the construction of Kilgore Regional Drainage Segment 2 with SER Construction Partners LLC
- 4.8 Discuss and consider surveying costs associated with efforts to acquire Easements for Hackberry Segments 1 & 2 from near I-10 downstream to FM 565
- 4.9 Discuss and consider engineering proposal for the design of the Oak Street Bridge and utility adjustments in Anahuac, Texas
- 4.10 Discuss and consider authorizing the County Engineer to issue the Notice to Proceed (NTP) for construction of Mayhaw Lateral 1 with Trinity Bay Conservation District (TBCD)
- 4.11 Discuss and consider authorizing the County Engineer to allow the antiquities survey (Phillips Pipeline Antiquities Permit) to cover approximately 150 feet each side of the proposed pipeline on the Crockett County School Lands
- 4.12 Discuss and consider alternatives and allowing County Engineer to sign an easement with Entergy for an electrical line at the Winnie Airport
- 4.13 Discuss and consider request for check for property acquisition associated with the RWJ project
- 4.14 Discuss and consider request for application by CenterPoint Energy to construct overhead electric distribution line in the Kilgore Parkway between Grand Parkway and FM 3180
- 4.15 Discuss and consider approving the Lone Star NGL Mont Belvieu request for a Permanent Easement Agreement, to-wit a 12" underground pipeline across county property- **Executive Session**
- 4.16 Discuss and consider the sale or acquisition of property rights associated with the Kilgore Drainage Project - **Executive Session**

## **5. ECONOMIC DEVELOPMENT & TOURISM**

- 5.1 Discuss and consider accepting rejection letter from RAC Industries regarding the bid award for RWJ Airpark Drainage Improvements
- 5.2 Discuss and consider rejecting all current bids for the RWJ Airpark Drainage Improvements
- 5.3 Discuss and consider resubmitting RWJ Airpark Drainage Improvements projects for bids

## **6. PARKS & RECREATION**

## **7. MAINTENANCE & BUILDINGS**

- 7.1 Discuss and consider revising plans and specifications for the rebidding of the Mosquito Control Building
- 7.2 Discuss and consider purchase of Kohler 24RCL 24kW Emergency Standby Power Generator for the Radio Tower at the County Landfill from Electric Generators Direct - \$9,300

## **8. SOLID WASTE**

## **9. ENVIRONMENTAL PROTECTION**

## **10. SAFETY/EMERGENCY MANAGEMENT**

- 10.1 Discuss and consider funding for Wallisville Volunteer Fire Department for the year 2017 - \$33,880
- 10.2 Discuss and consider funding for Wallisville Volunteer Fire Department for the year 2018 - \$53,880

**11. COMMUNICATIONS/TECHNOLOGY**

**12. GOLF COURSE**

**13. AIRPORTS**

**14. HEALTH & WELFARE**

**15. MOSQUITO CONTROL**

**16. LIBRARY & HISTORICAL**

- 16.1 Discuss and consider accepting proposal from AG&E for engineering services for the historical monuments at Fort Anahuac Park – \$3,500

**17. LAW ENFORCEMENT**

**18. PERSONNEL**

- 18.1 Discuss and consider job descriptions
- 18.2 Discuss and consider payroll changes

**19. CONSENT**

All consent agenda items listed are considered routine by the Commissioners Court and will be enacted by one motion. There will be no separate discussion of these items unless a court member requests, in which event the item will be removed from the consent agenda and considered separately.

- 1. Monthly reports
- 2. Claim Docket/check register
- 3. Travel reimbursements/misc. expenditures
- 4. Minutes of May 22, 2018 Regular Meeting; June 1, 2018 Special Called Meeting; Minutes for June 12, 2018, Regular Meeting
- 5. Budget amendments/adjustments
- 6. Discuss and consider Haley McWilliams appointment to the Chambers County Child Welfare Board
- 7. Discuss and consider 3 year AED service plan from Physic Control - \$18,707.40
- 8. Discuss and consider Winne Area Chamber of Commerce Park Use Agreement at the Winnie Park
- 9. Discuss and consider amendment to add connectivity at the Library Tech Building from Windstream Communications
- 10. Treasurer's Report - May 31, 2018
- 11. Discuss and consider Park Use Agreement with Anahuac National Bank to use the Fort Anahuac Park for a fireworks display on July 4, 2018

**20. EXECUTIVE SESSION**

- 20.1 Personnel – Section 551.074, Gov. Code, V.T.C.S.
- 20.2 Consultation with Attorney – Section 551.071, Gov. Code, V.T.C.S.
- 20.3 Purchase of Property – Section 551.072, Gov. Code, V.T.C.S.

Dated this the 22 day of JUNE, 2018

  
Jimmy Sylvia, County Judge

I, the undersigned, County Clerk, do hereby certify that the above Notice of Open Meeting of the Chambers County Commissioners' Court, is a true and correct copy of said Notice, and that I received and posted said Notice on the outer courthouse doors and bulletin board inside the courthouse of Chambers County, Texas, at a place readily accessible to the general public at all times on this the 22<sup>nd</sup> day of June, 2018, at 11:57 A.m., and said Notice remained posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Heather H. Hawthorne, Chambers County  
Clerk

Feslie Borne Deputy

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Heather H. Hawthorne, County Clerk

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