

# EMPLOYMENT OPPORTUNITY

**JOB TITLE:** Correctional Nurse, LVN

**DEPARTMENT:** Chambers County Jail

**REPORTS TO:** Nurse Practitioner and Jail Administrator

**SALARY:** \$54,116.04-\$60,534 (additional \$12,000 correctional nurse stipend available)

**APPLICATION PERIOD:** August 24, 2022 until filled

**JOB SUMMARY AND PRINCIPAL DUTIES:** Provide professional nursing care as a Licensed Vocational Nurse (LVN) for inmate patients at the Chambers County Jail which involves assistance in supervision of the entire healthcare services function, as required by the Texas Commission on Jail Standards in service to the Office of the Sheriff of Chambers County. The Correctional Nurses provide administrative and professional nursing services in the overall management of the public health program within the Chambers County Jail. Responsible for providing direct nursing care, treatment, and rehabilitation to inmate patients under the direction and supervision of the Physician and Nurse Practitioner; while observing and following the established security policies and protocols under the direction and supervision of the Jail Administrator. Takes independent action within professional and legal limits and performs related nursing duties as assigned. Contributes to the planning, delivery, and evaluation of inmate patient care. Work is performed under typical correctional facility conditions with the possibility of exposure to communicable diseases such as but not limited to HIV, Hepatitis A, B, and C, Tuberculosis, influenza and COVID-19. Performs other duties as assigned within nursing scope of practice. May be required to work other than normal business hours or during an emergency or disaster to facilitate continuity of care. Full time position with variable shift work after 90 days of employment.

**ESSENTIAL DUTIES:** Consistent with the Nursing scope of practice. Provide nursing care to inmate patients to promote and/or improve their overall health utilizing the nursing process, which includes delegated elements of assessment, planning, implementation, and evaluation; Provide clinical direction to jail staff to ensure appropriate care to inmate patients; Triage sick call requests, and provides nursing services, treatments, and diagnostic and preventive procedures appropriate for inmate patient care and safety. Follows written protocols as set forth by the physician; Collaborates with primary care providers, physicians, and other health care providers to ensure continuity, timeliness, and appropriateness of health care to inmate patients; Assists Nurse Practitioner, Physician, and Dentist with sick call, and interpret Nurse Practitioner, Physician and dentist orders; Provide emergency first aid care when necessary; Setting up inmate patient medications, and coordinates the administration of medication, therapeutic agents, treatments, and health care appointments with jail staff; Obtaining specimens from inmate patients for diagnostic testing as ordered by the Nurse Practitioner or Physician; checking and recording vital signs and blood glucose monitoring; Evaluate nursing care and treatment provided to inmate patients to ensure continuity, timeliness, effectiveness and appropriateness of health

care; Documenting and maintain accurate medical records. Performs billing of inmates for any medications, labs, and nursing/medical appointments. Organizing and upkeep of jail medical records; Ordering of medical supplies and medications as delegated; Assist in providing health care education for both inmates and correctional staff; Prepare various reports to provide information to others that will facilitate improvement in access and continuity of inmate patient care; Perform tuberculosis screening to inmate patients and staff, and keeps accurate records of these screenings; Uses standard precautions including personal protective equipment for anticipated contact with blood or other potentially infection materials; Facilitating inmate screening/evaluations with MHMR and follow-up appointments; Facilitate and arrange specialty appointments for inmates requiring a higher level of care; Maintains regular and reliable attendance; Demonstrates superior service, integrity, and commitment to innovation, efficiency, and fiscally responsible activity.

**QUALIFICATIONS/REQUIREMENTS:** Must understand the inmate patient care process; Pathophysiology; Be familiar with emergency protocol and procedures; Pharmacology and safety issues; Recognizing that errors could severely jeopardize staff and / or inmate health, delay the delivery of medical services, or have legal repercussions. Must be able to deal with inmate patients in a non-judgmental and empathetic manner; Understand that the work environment exposes staff to a high degree of stress due to the often irrational nature of the criminal element as well as the increased potential for spontaneous violence and aggression; Demonstrate proficiency in both oral and written communication; Understand and follow written and oral instructions; Work independently; Analyze and interpret medical data; Maintain complete accurate records as required; Establish and maintain effective working relationships with inmate patients; Establish and maintain effective working relationships with correctional staff, medical staff, other health care facilities and the general public; and Must maintain appropriate necessary certifications. Must be a graduate of an accredited LVN school, and must possess a current license by the Texas Board of Nurse Examiners as an LVN. Must have current BLS Certification, and possess a valid Texas Driver's License. Within the first year of employment will be required to attend and successfully complete a Basic County Correctional Officer Course, as well as pass the required TCOLE state exam. Must maintain TCOLE jailer's license. Must pass a pre-employment physical and drug test; as well as pass a comprehensive background check, search of local, state, and U.S. national records and fingerprint files to disclose any criminal record.

**EXPERIENCE:** At least one-year experience as an LVN in an acute care setting. Experience in a correctional facility preferred.

**Must complete both Chambers County and Sheriff's Office Job Applications**

**APPLY AT:**

**Chambers County Human Resources**

**404 Washington**

**Anahuac, TX 77514**

**[employment@chambrstx.gov](mailto:employment@chambrstx.gov)**

**409-267-2457**

**Fax: 409-267-8471**

*Chambers County is an equal opportunity employer. The County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment.*