



## **EMPLOYMENT OPPORTUNITY**

Job Title: First Responder Immunization Nurse (Licensed Vocational Nurse, LVN) – **Part Time**  
Department: Chambers County Public Health Department  
Reports To: Public Health Emergency Preparedness Coordinator  
Wages: \$20.81 up to \$21.30 per hour  
Application Period: August 30, 2019 – Until Filled

**JOB SUMMARY AND PRINCIPAL DUTIES:** Performs the daily operations and activities of the Hurricane Crisis Cooperative Agreement Grant Project called the Immunization First Responder Organization Immunization Coordination. These duties include professional nursing work, immunization administration, patient referrals to other health care providers and patient counseling on a variety of healthcare topics. Assist in planning the timely and accurate completion of all work within the grant project. Works with Health Department Staff to ensure coordination and integration with statewide planning efforts. Assist with overseeing the development of guidelines, procedures, and local policies; and monitors compliance with policies and procedures. May perform a variety of functions during a public health emergency, in accordance with NIMS-compliant ICS management structure and the HSR 6/5S All- Hazards Emergency Management Plan. Will be required to work other than normal business hours in order to complete this project. **(This is a part-time, grant-funded position, which will end June 30, 2020. Work hours required range from 28-32 hours/weekly).**

### **REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:**

*Knowledge of:* professional nursing techniques and procedures; and Texas Department of Health record retention policies.  
*Skill/Ability to:* deal with patients in a non-judgmental and empathetic manner; demonstrate proficiency in both oral and written communication; understand and follow written and oral instructions; work independently; analyze and interpret medical data; maintain complete accurate records as required; establish and maintain effective working relationships with patients, medical staff, Texas Department of Health representatives, doctors, other health care facilities, and the general public; and maintain appropriate necessary certifications. Bilingual in English/Spanish preferred, but not required.

**QUALIFICATIONS/REQUIREMENTS:** Graduate of an accredited LVN school, and must possess a current license by the Texas Board of Nurse Examiners as an LVN. Must have current BLS Certification, and possess a valid Texas Driver's License. Must complete NIMS/ICS Training within 90 days of employment.

Any applicant conditionally selected for this position will be required to submit to a physical and drug testing, before commencing employment

**EXPERIENCE:** At least two years' experience as a practicing LVN; *or* any equivalent combination of experience and training which provides the required knowledge, skills, and abilities.

APPLY:  
CHAMBERS COUNTY PUBLIC HEALTH DEPARTMENT  
102 AIRPORT ROAD  
Anahuac, TX 77514  
(409) 267-2730

*Chambers County is an equal opportunity employer. The County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment.*