

Chambers County Child Welfare Board Meeting

AGENDA

Location: West Chambers County Chamber of Commerce
2830 North Farm to Market 565 Road, Suite 200
Mont Belvieu, TX 77523

Date: July 18, 2022

Time: 6:00 p.m.

Agenda Details:

- I. Call to Order
- II. Establishment of Quorum
- III. Public Comment/Information from Community
- IV. Approval of Minutes from April of 2022 Regular Meeting
- V. (Closed Session) DFPS Report
 - A. Discussion and Action Regarding Request from CPS for Reimbursements or Other Needs for Staff, Children Receiving Services or Foster Parents
- VI. Action from Closed Session
- VII. Financial Report
 - A. Report from Board of Treasurer
- VIII. Unfinished Business
 - A. Update Regarding Setting Goals/Fundraising/Yearly Calendar
 - B. Update Regarding Back-to-School Bash
 - C. Discussion and Action Regarding Forming Committees for Existing and/or Future Activities and Events
 - D. Discussion and Action Regarding 2022 Budget
- IX. Board Committee Reports
 - A. Rainbow Room
 - B. Birthdays/Allowances



X. New Business

XI. Adjournment: Next Meeting August 15, 2022

Ashley Sammon July 11, 2022

**MINUTES OF THE CHAMBERS
COUNTY CHILD WELFARE BOARD
May 16, 2022 REGULAR MEETING**

A REGULAR MEETING of the Chambers County Child Welfare Board was held on May 16, 2022. The meeting began at 6:00pm at the West Chambers County Chamber of Commerce. The physical address is 2830 N. FM 565, Suite 200, Mont Belvieu, TX 77523

Members Present: Ashley Sammon, Rhonda Barker, Hannah Jackson, Kristin Turbeville, Sarah Castleberry, Stephanie Gause, Kenitha Lewis, Debbie Standley, Christine Vien, Lisa Whittington

Members Absent: James Colquitt, Marchella Herrera, Betsy Hensley, Lee Machinam

- I. **Call to Order** – The meeting was called to order at 6:12pm
- II. **Establishment of Quorum** – Quorum was established at 6:129pm
- III. **Public Comments/Information from the Community** – There were no public comments.
- IV. **Approval of Minutes from March of 2022 Regular Meeting** – Rhonda motions with Stephanie 2nd. All were in favor and the motion passed.
- V. **(Closed Session) DFPS Report (Closed Session Began at 6:14pm)** –
 - a. **Discussion and Action Regarding Request from CPS for Reimbursements or Other Needs for Staff, Children Receiving Services or Foster Parents** –
- VI. **Action from Closed Session** – Chris Vein present
 - a. **Total Kids in Care**– 23
 - b. **Special Requests** – working on a special list of kids ages and gender for birthdays that CPS will provide.
Special requests.
 - 1 New; summer clothes and shoes \$250.00per child Question was raised if they have looked in the Rainbow Room.
 - 2 New; summer clothes and shoes \$175.00 per child. Same question above applies
Note: Discussion was had regarding how funds will be distributed to the caregiver via check or gift card and allowances due to paperwork on the request for funds form not providing enough information for us to make that decision. For these requests make the check out to Case Worker. CCCWB is asking for more details in the request moving forward.
 - 3 There is an old request for tutoring that they will submit for reimbursement soon. 6/14/21 is the original request date.
Motion was made by Hannah to approve this special request (1 and 2) a total of 4 kids. All in favor, none opposed.
 - c. **Regional Meetings** – Quarterly meeting is coming up soon. We need to send a representative. Two representatives need to be elected for this. No date yet.
 - d. **Emergency Request Gift Cards** – Walmart gift cards were given to Chris in the amount of \$1500
 - i. Gift cards remain with a balance of \$49.56 on them. Ashley will get all of them and exchange them for one gift card instead of several.

- e. **Diaper Allowances and Vouchers** – Chris would like for us to use the Summary Report form to figure out how many children are in ages 0-2 and then give her the vouchers monthly.
- VII. **Financial Report**
 - a. **Report from the Board of Treasurer** – Debbie provided the Treasurer’s Report for April 30, 2022. Previous month’s balance was \$97,645.28. Booked balance as of April 30, 2022 \$116,426.48 to include a stop payment on an outstanding check a stop pay was placed on 5/16/2022. We will be getting a cash donation and a donation from S&B.
- VIII. **Unfinished Business**
 - a. **Update Regarding Setting Goals/Fundraising/Yearly Calendar** – Back to School Bash
 - b. **Update Regarding Back-to-School Bash Donation Drive**
 - i. Rhonda will send it out to Chamber members via email and speak to the wave pool @ Eagle Point to donate the pool for a private event. End of July goal.
 - c. **Nomination and Election of New Treasurer** – Motion made by Lisa for Kenitha Lewis to take the position. All in favor; none opposed
 - d. **Discussion and Action Regarding Forming Committees for Existing and/or Future Activities and Events** – *Tabled until next meeting (PayPal account access)*
 - e. **Signage** signs being made for future use for back to school and qr code signate.
- IX. **Board Committee Reports**
 - a. **Rainbow Room** - Tabled
 - b. **Birthdays/Allowances** – Chris is going to let us know how many children have a birthday each month and we will provide vouchers at that time
- X. **New Business**
 - a. **New Secretary Nomination** Lisa nominated Sara as our new Secretary
 - b. **Discussion and Action Regarding 2022 Budget** – *Tabled until next meeting*
 - c. **Wave Pool special meeting for all available June 20th participate.** Not voting, just planning.
- XI. **Adjournment:** Meeting was adjourned 7:05. Next Meeting July 18th, there will be no June meeting.

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Heather H. Hawthorne, County Clerk

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